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Mrs Brown  
37 Hither Chandlers  
Tunbridge Wells  
Kent  
TN3 0BL

**October 2022**

Dear Mrs Brown

Our autumn/winter program commences in November. We have already taken several bookings to carry out complete garden tidies, cut and shape hedges, clear leaves, and of course autumn lawn treatments. During the Autumn and winter months we can dramatically reshape/reduce most hedges/shrubs/trees without risk of damaging the plants.

With the strange weather conditions, we have experienced, every lawn would benefit from a scarification to remove the high levels of thatch formed this year. Many customers have already identified the thatch and have booked scarification’s, so availability is becoming limited.

We have attached a simple form listing our main services, please complete as necessary by ticking the relevant boxes with your name and we shall be happy to provide you with a quotation.

The number of days left available for work is rapidly diminishing and therefore any customer requiring our services during the winter months should obtain quotations NOW to avoid disappointment!

Simply telephone **Jane** on **07900 917 767** and we will arrange a mutually convenient time to call round to provide a quotation. Should you wish to have your work completed before Christmas our suggestion is ‘***Book Now***’.

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Telephone Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Winter Works**

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|  | **Advice** |  | **Garden Tidy-up** |
|  | **Scarification** |  | **Hedge Cutting** |
|  | **Autumn Feed** |  | **Pruning of Shrubs** |
|  | **Turfing/seeding** |  | **Bed Maintenance** |
|  | **Soft Landscaping** |  | **Tree works** |
|  | **Leaf Clearance** |  | **Fruit Tree Pruning** |
|  | **Patio/Driveway cleaning** |  | **Full Garden Maintenance** |
|  |  |  |  |