**Personal Protective Equipment Assessment**



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# Introduction

## Personal Protective Equipment Assessment

This assessment template must be used for determining which personal protective equipment (PPE) should be provided to your staff and other operatives.

As a nicenstripy franchisee, you are required to undertake an annual assessment for all work activities and as and when new activities are being considered.

The Personal Protective Equipment Regulations 2002 and the Personal Protective Equipment at Work Regulations 1992 states that:

* Making the workplace safe includes providing instructions, procedures, training and supervision to encourage people to work safely and responsibly

You should ask yourself the following questions:

* Who is exposed and to what?
* How long are they exposed for?
* How much are they exposed to?

Never allow exemptions from wearing PPE for those jobs that ‘only take a few minutes'

PPE must be properly looked after and stored when not in use, e.g. in a dry, clean cupboard. If it is reusable it must be cleaned and kept in good condition

* Employees must make proper use of PPE and report its loss or destruction or any fault in it
* Choose products which are CE marked in accordance with the Personal Protective Equipment Regulations 2002 – suppliers can advise you.
* Choose equipment that suits the user – consider the size, fit and weight of the PPE. If the users help choose it, they will be more likely to use it

Always make sure that you and your staff are wearing the correct Personal Protective Equipment (PPE) to help avoid a serious injury when working in the garden.

This is particularly important when operating machinery such as mowers, strimmers, and hedge-trimmers. The basic PPE must include steel-toe caped boots, goggles, ear-defenders, gloves, but this is governed by the individual tasks being undertaken.

Even though the Construction (Head Protection) Regulations 1989 have been revoked, there is still a legal requirement for you to provide operatives with hard hats should your Risk Assessment determine they are required.

For further reference, the following guidance produced by the HSE to be of use:

A short guide to the Personal Protective Equipment at Work Regulations 1992 (INDG174). Available at: www.hse.gov.uk/pubns/indg174.pdf

Hard hats – What you need to know as a busy builder (CIS70). Available at: http://www.hse.gov.uk/pubns/cis70.pdf

Personal protective equipment at Work, L25. Available at: http://www.hse.gov.uk/pubns/priced/l25.pdf

## Personal Protective Equipment Assessment

**Job Title:**

**Brief Description of work activities undertaken**

**Is the following protection required? Yes/No**

## Head Protection

Protection of the head in the event of a fall |

Protection of the head against falling objects or impact with fixed objects |

Protection against striking fixed obstacles, scalping or entanglement. |

### Eye Protection Yes/No

Lateral protection. |

Total protection from all angles. |

Full-face protection, but not enclosing the eyes. |

### Foot Protection

Slip resistance. |

Oil resistant. |

Shock resistant. |

Heat resistance. |

Anti-static. |

Conductive. |

Toecap reinforcement to prevent crushing. |

Midsole reinforcement to prevent penetration. |

Moulding or bonding of the sole and upper against separation. |

Waterproof. |

### Hand and Arm Protection

Penetration and abrasion. |

Thermal protection. |

Chemical protection. |

Vibration. |

### Hearing Protection Yes/No

Noise levels exceeding 85 dB(A). |

### Respiratory Protection

Dusts and particulates. |

Gases and vapours. |

### Protective Clothing for the Body

Low risk chemicals. |

Strong solvents, oils and greases. |

Whole body protection against chemicals. |

Whole body protection against vapour. |

Splash resistance. |

Fibres and dusts. |

Keeping dry. |

Keeping warm. |

Protection against specific equipment hazards. |

High visibility. |

Fall from height. |

Buoyancy. |

### Manufacture

Is the PPE manufactured to the correct CE, CEN/BS standard? |

### Condition

Is the PPE in good condition? |

### Storage

Are the storage facilities for PPE satisfactory? |

### Training

Has training on how to use PPE been provided? |

Has refresher training been provided where necessary? |

Has refresher training been provided where necessary? |

A competent person should carry out the assessment. Where an affirmative response is given then the action required should be stated in the table provided.

After an action is completed, it should be signed off.

**Actions Required Completed by & date**

**Review by competent person/manager**

**Signed** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ YOUR NAME AND POSITION

**DATE:** TODAY’s DATE